

Welcome to Willow Ridge Apartments!

Apartment Living That's Easy & Comfortable ☺



Willow Ridge Apartments

1205 Sandretto Drive

Prescott, AZ 86305

Office 928-445-6646 Fax 928-445-7925

E-mail: willowridgeapts@gmail.com

*** RENTAL APPLICATION ***

"...Voted Best Rental Value in Prescott, AZ..."

APPLICANT	Name:		Desired Move-in:		
	Current Address:			Date of Birth: / /	
	Work Phone:		E-Mail Address:		Referral Source:
	Cell Phone:		<input type="checkbox"/> Co-Signer - Name & Phone #:		
	SOCIAL SECURITY NUMBER:		PRINT SOCIAL SECURITY NUMBER CLEARLY		SS # Issued From What State:
	Employer:		Car Make:	Drivers License #	Car Color:
	Work Address:		Year:	Vehicle License #	State:
	Supervisors Name:		Sup. Phone #:	Employee ID #	
	Monthly Salary:		Job Title:	How Long Employed ____yrs ____mo.	
				Other Income - Source & Amount:	

CO-APPLICANT (or CO-SIGNER)	Name:		Date of Birth: / /		
	Home Phone:		Work Phone:		
	E-Mail Address:		Cell Phone:		
	E-Mail Address:		Current Address:		
	SOCIAL SECURITY NUMBER		PRINT SOCIAL SECURITY NUMBER CLEARLY		SS # Issued From What State:
	Co-Applicants Employer:		Car Make:	Drivers License #	Car Color
	Work Address:		Year:	Vehicle License #	State:
	Supervisors Name:		Sup. Phone #:	Employee ID #	
	Monthly Salary:		Job Title:	How Long Employed ____yrs ____mo.	
				Other Income - Source & Amount:	

OTHERS	NAMES OF ALL <u>OTHER</u> OCCUPANTS:				AGE:	RELATIONSHIP:	SOCIAL SECURITY #
	1						
	2						
	3						

CURRENT & PREVIOUS ADDRESS	Current Addr:		Unit #	City/State:	Zip Code:	
	From To:	Landlord Name:		Tel. #	Rent Paid \$	
	month/year month/year					
	Reason For Leaving:			30 Day Notice Given: <input type="checkbox"/> YES <input type="checkbox"/> NO	Date of Notice:	
	Previous Addr:		Unit #	City/State:	Zip Code:	
	From To:	Landlord Name:		Tel. #	Rent Paid \$	
month/year month/year						
Reason For Leaving:			30 Day Notice Given: <input type="checkbox"/> YES <input type="checkbox"/> NO	Date of Notice:		

HAVE YOU EVER HAD OR BEEN A PARTY TO ANY OF THE FOLLOWING:	<input type="checkbox"/> Unlawful Detainer	<input type="checkbox"/> 5 Day Notice to Pay	<input type="checkbox"/> Collection Accts	<input type="checkbox"/> 30/60 Day Late
	<input type="checkbox"/> Bankruptcy	<input type="checkbox"/> Convicted of a crime or felony?		

Note:

- This Application will not be processed if not filled in its entirety, signed with payment attached.
- The App. fees are \$65 per each adult, for every occupant 18 years or older.
- Our Pet Policy: All pets must be disclosed. We allow pets up to 22 lbs, 2 pets max.

PETS

 Dogs #	 Cats #	 Fish <input type="checkbox"/>	 Birds #	FULL DESCRIPTION	WEIGHT
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REFERENCES

Full Name:	Relationship:	Phone #:
Full Name:	Relationship:	Phone #:
Full Name:	Relationship:	Phone #:

TENANT SCREENING AND CREDIT CHECK FEES

Applicant Screening and Credit Checking Fees

Willow Ridge Apartments has received \$ _____ from the undersigned, hereinafter called "Applicant," who offers to rent from Owner the property indicated on line one on the first page of this application

Above payment is to be used to screen "Applicant" with regards to credit history and other background information. The non-refundable amount charged, is itemized as follows:

1. Actual cost of credit report, unlawful detainer (eviction) search and other screening reports.....\$15.00 each
2. Cost to obtain, process and verify screening information.....\$50.00 each (includes staff time and other administrative costs)
3. **Total Fee** charged per individual or married couple \$65.00 each

Applicant authorizes verification of information supplied by applicant via methods, which may include, but are not limited to, tenant screening, background and credit checking.

SIGNATURES

Authorization to Release Information & Perform Tenant Screening

I/We certify that the information on this application is true and correct. I/We hereby authorize Willow Ridge Apartments and/or their agents to verify the above information and obtain either a consumer or investigative credit or criminal report or any other type report deemed necessary. I/We authorize any and all grantors of credit or previous and current landlords to release any or all information. If I/We rent or lease said property I/We further authorize any future credit reports that owner or agent deem necessary. I/We understand that the deposit to hold is not refundable once our application has been approved or reports of any kind are obtained. If application is approved, the deposit to 'hold' will be applied to the first months' rent. I/We further understand that the Application Fee is non-refundable and is not applied to rents or deposits. Application(s), once submitted for consideration for tenancy become the property of Willow Ridge Apartments and will not be returned under any circumstances.

CASHIER'S CHECKS OR MONEY ORDERS MUST BE MADE OUT ONLY TO: Willow Ridge Apartments

*** WE DO NOT ACCEPT CASH - ABSOLUTELY NO EXCEPTIONS ***

APPLICANT:	DATE:
CO-APPLICANT:	DATE:

Willow Ridge Apartments

1205 Sandretto Drive

(accessible from Willow Creek Road)

Prescott, AZ 86305

Office Tel. 928-445-6646 Fax: 928-445-7925

E-mail: willowridgeapts@gmail.com

You can submit this Application at any time along with the \$65 Application Fee (per Each Adult Occupant) Include a \$100 deposit to 'hold' an Unfurnished Unit (or \$250 to 'hold' a Furnished Unit) for your desired move-in date.

After hours, you can use the mail slot marked: **Manager**

If you have any questions,

Call: 928-445-6646 ☺